



REGISTERING YOUR CHILD

1. Go to www.CampFireINC.org
2. Under the Clubs tab, click on Register For A Club

To assign a child to a specific club:

3. Follow the link to the list of activated clubs.
4. Find your child's club and click the Add to Cart button. (Repeat if you're registering more than one person.)
5. Click Checkout. *Use one of the following two instructions:*
 - o Either log in with your existing User Name and Password (if you've already established an account); **OR**
 - o Click Create An Account, complete the Sign Up for Your New Account box, and click Create User.
6. Confirm the item(s) in your cart then click Checkout again. *Use one of the following two instructions:*
 - o Either select a member of your family in the (Choose a Participant) box, **OR**
 - o Click Add New Participant, answer the 4 questions about this participant and click the Add Participant button.
7. Click Check Out.
8. Answer the registration questions about this participant, like school and grade, allergies, authorized adults etc.
9. Click Continue to Checkout.

Finalizing the registration:

10. Last steps: Answer or update the questions about you as the account holder. Click Save and Continue.
11. Provide payment information (Master Card or Visa, debit or credit).
12. Read the Waiver and click "I accept the agreement."
13. Confirm the club you selected, then click Complete Order.

Watch your IN box for a confirmation email. If you don't see it within a few hours, check your Spam or Junk folders, especially if your email is through Yahoo or Hotmail.

Problems? Call any of the following:

- Marcia Asmussen, Facilitator of Club Programs – 509-747-6191 ext 15, masmussen@CampFireINC.org
- Ellen Watkins, Registration & Information Mgr – 509-747-6191 ext 30, ewatkins@CampFireINC.org
- Colene Rubertt, Executive Director – 509-747-6191 ext 22, crubertt@CampFireINC.org

CAMP FIRE USA INLAND NORTHWEST COUNCIL

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Camp Fire USA builds caring, confident youth and future leaders.