

CAMP DART-LO



USER GROUP POLICIES AND PROCEDURES

ALCOHOL, DRUGS AND TOBACCO are prohibited (this includes smoking). Exceptions to alcohol REQUIRE prior Executive Director approval by completing a special release.

BUILDINGS AND PROGRAM SITES may not be used without permission. Stay within the camp boundaries. Do not climb on buildings/roofs or in trees. The Lodge has an alarm system. Get the code to arm/disarm the alarm when you pick up the keys.

CAMP FIRE reserves right of access into Camp Dart-Lo at any time.

CAMP RULES are for the safety of participants and the care of camp. Walk, unless playing a supervised game that involves running. Do not chew gum. Wear socks and sturdy shoes. Keep feminine products or other foreign material out of toilets.

DAMAGE to camp property or equipment is the financial responsibility of the user group.

EMERGENCY PROCEDURES include securing care for the injured, responding to reasonably foreseeable emergencies and natural disasters and contacting appropriate authorities as necessary. Contact the Camp Director (emergency phone numbers are posted) for assistance. A binder of camp procedures is located in the cubby under the phone in the Lodge. Complete an incident report as necessary.

EQUIPMENT/SUPPLIES provided include brooms, rags, cleanser, toilet paper, dishes, cookware, silverware, refrigerator and stove. The group provides all other supplies.

FIREARMS, other weapons and fireworks are prohibited on camp property.

FIRES in designated areas ONLY. Leave no fires unattended. Extinguish all fires thoroughly after use. Remove debris from pits.

FIRST AID AND CPR current certified adults must accompany the group to provide any first aid and emergency care and first aid supplies. User group must arrange emergency transportation. 911 EMS is also available. Secure medications with a responsible adult.

FOOD HANDLING/DISH WASHING procedures must be followed. Use only clean and sanitized utensils/equipment in food preparation. Clean and sanitize food contact surfaces after each use with sanitizer provided under the kitchen sink. Check the refrigerator temperature. Contact Camp Director if temperature exceeds 40°F. Minimize time food is in the danger zone 40°-140°F by refrigerating until cook time, then serving immediately. Use blue tubs provided to wash and rinse with water 100°F. Second rinse with sanitizer, following instructions on bottle. Air dry all dishes/utensils then put away.

GAME EQUIPMENT may be available with prior permission. This includes croquet, volleyball, parachute, badminton, Frisbees, lummi sticks, board games and puzzles. When bringing personal sport equipment, group leader is responsible for storage and handling to ensure safety of all people.

GARBAGE from food should be kept covered except during preparation and clean up. When leaving, place all garbage in the dumpster provided April thru September. Haul out all your garbage October thru March when the dumpster is not on site.

HEALTH INFORMATION on all participants should be kept by group leaders. This includes name, address, emergency contact and phone, known health conditions or allergies, and for minors without a parent on site, a signed permission to seek emergency treatment. Camp Fire clubs should use the Council Permission Form.

HEATING is available in the Lodge with the wood stove (follow posted instructions) or the electric heater. Turn heater off when Lodge is not in use.

INSURANCE policy of user group must list Camp Dart-Lo/Camp Fire USA as an additional insured for the time of camp use. A copy of this policy must be provided.

LOST AND FOUND is held at the Camp Fire office 15 days then given to charity.

MAINTENANCE concerns are reviewed regularly. Please address safety, security and/or maintenance concerns or questions on the Closing Camp Checklist.

MINIMUM IMPACT CAMPING guidelines must be followed. Stay on marked trails, clean up litter, don't pick flowers, etc. Remove all garbage when leaving.

OUTING SAFETY STANDARDS regarding supervision, transportation, certification, training, etc. **MUST BE MET** during all Camp Fire club or Council events. Details in Council Manual.

PARKING in lot only. Load/unload in posted zones. Obey all signs. Road through camp is for pool users only. Transporting people in non-passenger vehicles is prohibited.

PERSONAL PROPERTY is the responsibility of the user group. Camp Dart-Lo/Camp Fire assumes no responsibility for lost, stolen or damaged personal property or vehicles.

PETS are not permitted in camp. Please do not feed the neighborhood dogs that come into camp.

POOL rules must be followed at all times. A Camp Fire staff is in charge and must be present. Keep pool area clean. User group lifeguard(s) follow established safety and emergency procedures as directed. Participants must receive orientation before use.

RIVER is off-limits unless with responsible adults. Swimming/wading is prohibited.

SPECIALIZED RECREATIONAL ACTIVITIES such as archery, challenge course and swimming require an instructor/supervisor provided by Camp Fire. Cost and conditions apply. Contact the Camp Director for information.

SUPERVISION of youth is required at all times. ACA requires a minimum of 1 adult for every 8 youth, with at least two adults always present for groups other than families. Children must use the buddy system. Group leader will orient participants to rules and procedures, and ensure their behavior is congruent with such.

TELEPHONE use should be brief, local and for emergencies.

WATER in Lodge and yard faucets is off November thru April. Do not use the kitchen sink during that time. A frost-free hydrant located east of the pond is available for use.

SITE SECURITY precautions should be taken. Close gate when in camp to help prevent unwanted visitors. Leave porch, bathroom and parking area lights on at night. Do a security patrol before bed. If you encounter intruder(s), approach with caution and never alone. Inform them camp is private property and they have to leave. Report concerns to the Camp Director so a report to the County Sheriff is made if necessary.

CAMP FIRE USA INLAND NORTHWEST COUNCIL

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Camp Fire USA builds caring, confident youth and future leaders.